



THE CITY OF SPRUCE GROVE

Minutes of Community Services Advisory Committee

**April 17, 2025, 6 p.m.
3rd Floor - Poplar Room
315 Jespersen Ave
Spruce Grove, AB T7X 3E8**

Members Present: Ambili Rose
 Gene Kushnir
 Hannah Dunbar
 Jeff Tokar
 Lisa Iwanyk
 Shae Masse
 Spencer Bennett
 Tessa Scott
 Councillor Carter
 Councillor Gillett

Also in Attendance: Kimberley Shuya, Chair
 Neil Quaid, Vice-Chair
 Deborah Comfort, Director of Recreation and Culture
 Scott Rodda, Director Community Social Development
 David Wolanski, Administrative Liaison
 Laura Hall, Deputy City Clerk
 Karie Nothof, Recording Secretary

1. **CALL TO ORDER**

Chair Kimberley Shuya called the meeting to order at 6 p.m.

2. **AGENDA**

2.1 **Adoption of the Agenda - Community Services Advisory Committee - April 17, 2025**

The following addition was made to the agenda:

Item 7.1 - Heavy Metal Place Update

Resolution: CSAC-010-25

Moved by: Tessa Scott

THAT the agenda be adopted as amended.

Unanimously Carried

3. **MINUTES**

3.1 **Approval of Minutes - Community Services Advisory Committee - March 6, 2025**

Resolution: CSAC-011-25

Moved by: Neil Quaid

THAT the March 6, 2025 Community Services Advisory Committee meeting minutes be approved as presented.

Unanimously Carried

4. **DELEGATIONS**

4.1 **Recreation and Culture Fees and Charges Framework and Allocation Principles - Engagement Session**

Chair Kimberley Shuya introduced Deb Comfort, Director of Recreation and Culture, and Meaghan Carey, RC Strategies.

Meaghan Carey provided a presentation on the Recreation and Culture Fees and Charges Framework and Allocation Principles.

The Committee participated in an interactive activity to share feedback.

Committee thanked Deb Comfort and Meaghan Carey for the presentation.

4.2 2024 Social Impact Report - Community Social Development

Chair Kimberley Shuya introduced Scott Rodda, Director of Community Social Development.

Scott Rodda provided a presentation on the 2024 Social Impact Report - Community Social Development.

Committee thanked Scott Rodda for the presentation.

5. **ADMINISTRATIVE UPDATES**

There were no Administrative Updates on the agenda.

6. **BUSINESS ITEMS**

6.1 2025 Community Services Advisory Committee Work Plan Approval

David Wolanski, Administrative Liaison, presented on the 2025 Community Services Advisory Committee Work Plan.

Committee thanked David Wolanski for the presentation.

Resolution: CSAC-012-25

Moved by: Gene Kushnir

THAT the 2025 Community Services Advisory Committee Work Plan be approved as presented.

Unanimously Carried

7. **INFORMATION ITEMS**

7.1 Heavy Metal Place Update

David Wolanski, Administrative Liaison, gave a verbal update on Heavy Metal Place.

8. **CLOSED SESSION**

Resolution: CSAC-013-25

Moved by: Jeff Tokar

THAT the Community Services Advisory Committee go into Closed Session at 7:58 p.m. under the following section of the *Freedom of Information and Protection of Privacy Act*:

Item 8.1 - Microgrant Evaluation - Community Easter Egg Hunt

Section 24: advice from officials

Unanimously Carried

8.1 Microgrant Evaluation - Community Easter Egg Hunt

The following persons were also in Closed Session to provide information or administrative support for item 8.1 Microgrant Evaluation - Community Easter Egg Hunt:

David Wolanski, Scott Rodda, Laura Hall, and Karie Nothof.

8.2 Return to Open Session - April 17, 2025

Resolution: CSAC-014-25

Moved by: Shae Masse

THAT Committee return to Open Session at 8:03 p.m.

Unanimously Carried

9. **BUSINESS ARISING FROM CLOSED SESSION**

9.1 Microgrant Evaluation - Community Easter Egg Hunt

Resolution: CSAC-015-25

Moved by: Ambili Rose

THAT the Community Services Advisory Committee approve funding of \$300 for a Community Easter Egg Hunt in Aspenglen on April 19, 2025.

Unanimously Carried

10. ADJOURNMENT

10.1 Adjournment - Community Services Advisory Committee - April 17, 2025

Resolution: CSAC-016-25

Moved by: Neil Quaid

THAT the Community Services Advisory Committee adjourn at 8:05 p.m.

Unanimously Carried

Kimberley Shuya, Chair

Karie Nothof, Recording Secretary

Date Signed