

SPRUCE GROVE RECREATION & CULTURE FEES AND CHARGES FRAMEWORK – OVERVIEW

September 2025

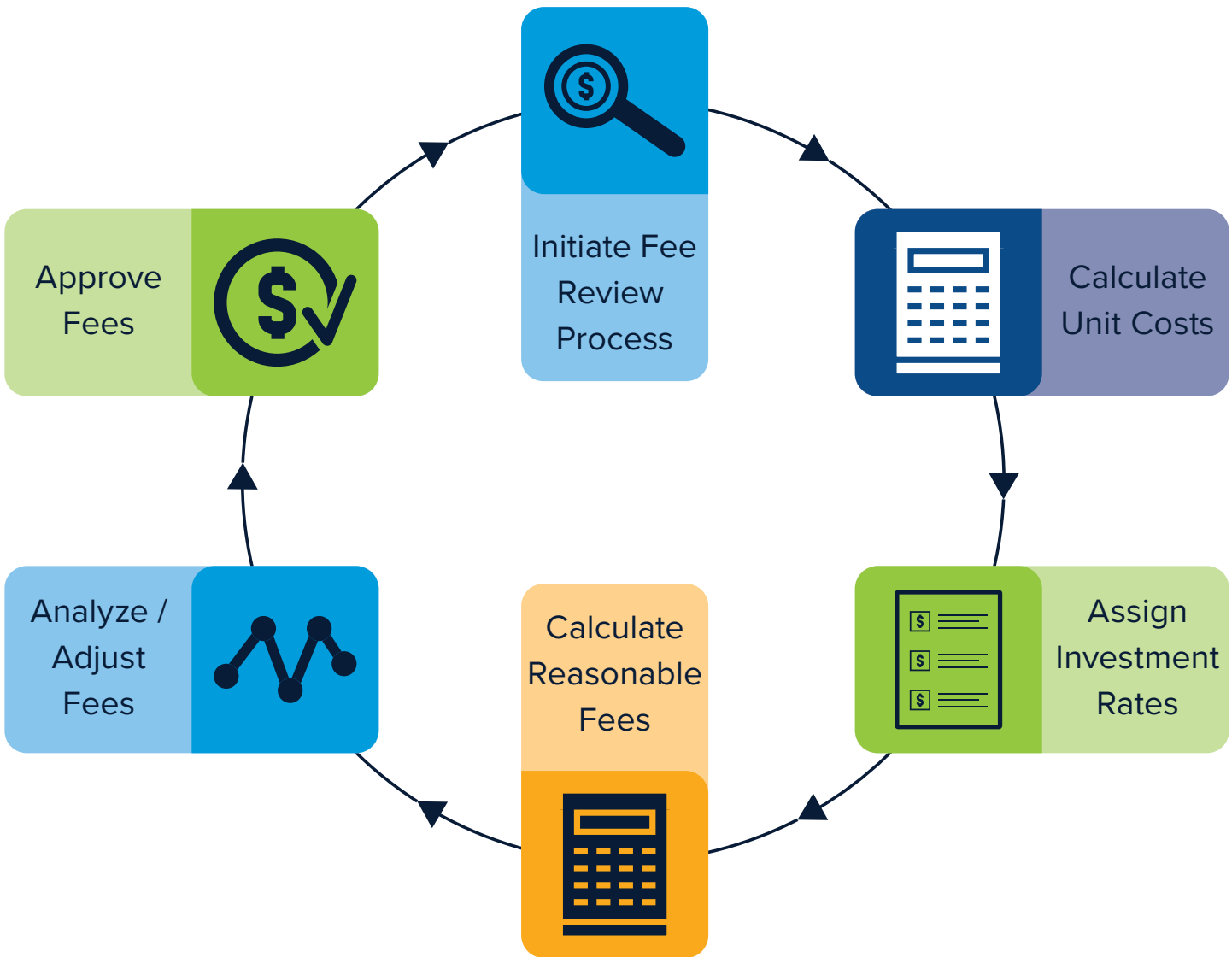


The City's Fees and Charges Framework is based on the following factors and considerations:

- Adopt a **benefits-based philosophy** to guide setting fees and charges. Consider investment/subsidy rates for different users, based on benefits received.
 - Youth vs Adult
 - Tournament/Special Event vs. Regular Activity
 - Regular Activity vs Fundraising Event
 - Local vs Non Local
- (Re)Establish **appropriate user categories** and supporting definitions that support a benefits based approach.
 - Youth Local Organization (Non-Profit)
 - Adult Local Organization (Non-Profit)
 - For Profit/Non Local Organization
 - Youth/Junior League/For Profit Organization
- Determine **types of uses** and align fees to support the community's priority of use.
 - Public Access/Drop In vs Rentals
 - Major Special Events vs Local Tournaments
 - Regular Use vs Fundraising
- Complete an **Operating Cost Analysis** for each facility and/or amenity type. Determine cost inclusions and assumptions. (Operating costs per hour can vary depending on what costs are included in the analysis and where multiple facility types exist (ice), then averages may be applied.) Review every 3-5 years.
 - Cost per hour
 - Overhead %
 - Debenture and borrowing costs
- Determine **Market Comparators** for similar amenities and service levels. Review every 3-5 years.
 - Fuhr Sport Parks vs Class B natural grass field
 - Ice vs Dry Space
 - Staffing and Technical Support
- **Facility demand levels** may require lower fees to encourage use during traditionally low-use times. Monitoring of facility use demands to ensure modifications align with use demands.
 - Prime vs Non-Prime
 - Non-Prime, if applicable, will be 20% less than Prime fees for the applicable user group.
- Review **Historical Fees and Charges** and consider pace of fee increase adjustments.
 - Fees not to increase more than 8% in any given year.

The figure below captures the above factors, as a cycle and process to ensure ongoing review and adjustments to Recreation and Culture Fees and Charges. This process is recommended every 3 – 5 years.

Figure 1: Recreation and Culture Fees and Charges Framework



Upon review of current Fees (rates and categories) several new fee categories and increases are required.

Resulting fee categories and the applied investment/subsidy rates are noted below.

Table 1: Proposed Rental Investment Levels

	Regular Activity	Tournament/Performance
Youth Local Organization (NFP)	75%	50%
Junior League/For Profit	60%	35%
Adult Local Organization (NFP)	50%	25%
For Profit/Non Local Organization	25%	0%

NOTES:

- Depending on the facility/amenity and its function, some fee categories have been deemed unnecessary for specific facility/amenity types.
- Service levels and other operational considerations, such as staff requirements on statutory holidays, may influence final fees.
- Fundraising/Charity Events will be eligible for 20% off the applicable rental category.
- Non-Prime Time (when applicable) is 20% less than the applicable rental category.
- Horizon Stage Fees were established more on market comparators, due to the operational cost analysis challenges with the School and related infrastructure.

One of the key principles for fee adjustments required to align current fees to new Framework is that annual fee increases will not exceed 8% in any given calendar year.

(Green Highlight represents NEW fee)

ICE	Regular Activity Prime - Level of Investment	Tournament/Performance - Level of Investment
Youth Local (NFP)	75%	50%
NEW Junior League/Junior Profit	60%	35%
Adult Local (NFP)	50%	25%
For Profit/Commercial/Non Local	25%	0%

DRY SPACE	Regular Activity Prime - Level of Investment	Tournament/Performance - Level of Investment
Youth Local (NFP)	50% of ice rates	50%
NEW Junior League/Junior Profit	50% of ice rates	35%
Adult Local (NFP)	50% of ice rates	25%
For Profit/Commercial/Non Local	50% of ice rates	0%

Fuhr Sport Park	Regular Activity Prime - Level of Investment	Tournament/Performance - Level of Investment
Youth Local (NFP)	75%	50%
NEW Junior League/Junior Profit	60%	35%
NEW Adult Local (NFP)	50%	25%
For Profit/Commercial/Non Local	25%	0%

Class A Natural Sport Field & Ball Diamonds (Class A Rates & Class B/C Rates)	Regular Activity Prime - Level of Investment	Tournament/Performance - Level of Investment
Youth Local (NFP)	75%	50%
NEW Junior League/Junior Profit	60%	35%
NEW Adult Local (NFP)	50%	25%
NEW For Profit/Commercial/Non Local	25%	0%

Class B/C Natural Sport Field & Ball Diamonds (20% decrease from Class A)	Regular Activity Prime - Level of Investment	Tournament/Performance - Level of Investment
Youth Local (NFP)	75%	50%
NEW Adult Local (NFP)	50%	25%
NEW For Profit/Commercial/Non Local	25%	0%

HORIZON STAGE/BLACK BOX

Horizon Stage Fees set by \$0.63/Seat and Market analysis	Youth Non Profit Level of Investment	Adult Local Non Profit Level of Investment	Non-Local/ Commercial Level of Investment
Rehearsal (per hour 4hr Min)	75%	50%	0%
Live Performance (per hour 4hr Min)	50% higher than Rehearsal Rate	50% higher than Rehearsal Rate	50% higher than Rehearsal Rate

Black Box - Performance/Stage	Youth Non Profit Level of Investment	Adult Local Non Profit Level of Investment	Non-Local/ Commercial Level of Investment
Rehearsal (per hour 4hr Min)	75%	50%	0%
Live Performance (per hour 4hr Min)	50% higher than Rehearsal Rate	50% higher than Rehearsal Rate	50% higher than Rehearsal Rate

Black Box - Meeting/Gathering	Youth Non Profit Level of Investment	Adult Local Non Profit Level of Investment	Non-Local/ Commercial Level of Investment
Meeting/Event	50% of Elks Hall rental	50% of Elks Hall rental	50% of Elks Hall rental

NOTES ON NEW OR ADJUSTED FEES

- A la carte fees for equipment and additional services were determined based on industry standards and rates.
- Staffing fees were created based on a mid-salary range for the type of staff being used, including benefit rates.
- Other new fees include: picnic shelter rental, Black Box rental (Performance/Stage Rate & Meeting/Gathering Rate), and Levasseur Trust Program Room rental.