



**THE CITY OF SPRUCE GROVE**

**Minutes of the Youth Advisory Committee**

**March 13, 2025, 4 p.m.  
Community Engagement Space  
414 King Street  
Spruce Grove, AB T7X 2C7**

**Members Present:** Hannah Dunbar, Chair  
Cole Cochrane, Vice-Chair  
Dylan Yee  
Havana Sinclair  
Isabella Quitanilla  
Jasmeet Pujji  
Joaquin Tabulog  
Meagan Tokar  
Councillor Oldham  
Councillor Stevenson

**Members Absent:** Cara Nicholls  
Rowan Johnson  
Sierra Manning

**Also in Attendance:** Marina Tran, Community Development Coordinator  
Annemarie Bakalech, Administrative Liaison  
Nicole Hitchens, Recording Secretary

1. **CALL TO ORDER**

Chair Hannah Dunbar called the meeting to order at 4:01 p.m.

1.1 **Icebreaker Activity**

Annemarie Bakalech, Administrative Liaison, led the Icebreaker Activity.

2. **AGENDA**

2.1 **Adoption of the Agenda - Youth Advisory Committee - March 13, 2025**

**Resolution:** YAC-015-25

**Moved by:** Cole Cochrane

THAT the agenda be adopted as presented.

**Unanimously Carried**

3. **MINUTES**

3.1 **Approval of Minutes - Youth Advisory Committee - February 6, 2025**

**Resolution:** YAC-016-25

**Moved by:** Havana Sinclair

THAT the February 6, 2025 Youth Advisory Committee meeting minutes be approved as presented.

**Unanimously Carried**

Dylan Yee joined the meeting at 4:08 p.m.

4. **DELEGATIONS**

4.1 **Understanding and Creating Meaningful Land Acknowledgements**

Chair Hannah Dunbar introduced Marina Tran, Community Development Coordinator with the City of Spruce Grove.

Marina Tran provided a presentation on Understanding and Creating Meaningful Land Acknowledgments.

Committee thanked Marina Tran for the presentation.

**Resolution:** YAC-017-25

**Moved by:** Havana Sinclair

THAT the Youth Advisory Committee include a Land Acknowledgement as part of the agenda for their meetings.

**Unanimously Carried**

**Resolution:** YAC-018-25

**Moved by:** Isabella Quitanilla

THAT the Youth Advisory Committee members take turns giving either the City's or their own Land Acknowledgement.

**Unanimously Carried**

Chair Hannah Dunbar called a recess at 4:48 p.m.

Councillor Stevenson departed the meeting at 4:51 p.m.

Chair Hannah Dunbar reconvened the meeting at 5 p.m.

## **5. ADMINISTRATIVE UPDATES**

### **5.1 Kickstand Engagement Session - April 3, 2025**

Annemarie Bakalech, Administrative Liaison, provided an update on Kickstand Engagement Session - April 3, 2025.

Due to Spring Break the first week of April, the April 3, 2025 engagement session will be rescheduled to a different date. Annemarie will share a new date with Committee members via email.

Committee thanked Annemarie Bakalech for the presentation.

**Resolution:** YAC-019-25

**Moved by:** Havana Sinclair

THAT the Youth Advisory Committee participate in the 2025 Kickstand engagement session.

**Unanimously Carried**

5.2 Unite and Lead Youth Conference - April 12, 2025

Annemarie Bakalech, Administrative Liaison, provided an update on Unite and Lead Youth Conference - April 12, 2025.

Committee thanked Annemarie Bakalech for the presentation.

5.3 Youth Advisory Committee - 2025 Learning Objectives

Annemarie Bakalech, Administrative Liaison, provided an update on Youth Advisory Committee - 2025 Learning Objectives.

Committee thanked Annemarie Bakalech for the presentation.

5.4 Presentation to Council - 2025 Youth Advisory Committee Work Plan

Annemarie Bakalech, Administrative Liaison, provided an update on Presentation to Council - 2025 Youth Advisory Committee Work Plan.

Committee thanked Annemarie Bakalech for the presentation.

6. **BUSINESS ITEMS**

6.1 Spruce Up Spruce Grove Booth

Annemarie Bakalech, Administrative Liaison, provided a presentation on Spruce Up Spruce Grove Booth.

Committee thanked Annemarie Bakalech for the presentation.

**Resolution:** YAC-020-25

**Moved by:** Dylan Yee

THAT the Youth Advisory Committee participate in the City of Spruce Grove's Canada Day event, in lieu of the Spruce Up Spruce Grove event, by securing a booth at the Canada Day celebration.

**Unanimously Carried**

6.2 Youth Advisory Committee - Key Message Development

Annemarie Bakalech, Administrative Liaison, provided a presentation on Youth Advisory Committee - Key Message Development.

Committee thanked Annemarie Bakalech for the presentation.

**7. INFORMATION ITEMS**

**7.1 Committee Member Updates - Roundtable**

Committee members provided updates on youth events they attended since the last Youth Advisory Committee meeting.

Chair Hannah Dunbar thanked Committee members for the updates.

**7.2 Councillor Updates**

Councillor Oldham provided an update on the grand opening of Heavy Metal Place on Saturday, May 10, 2025 and shared that he and Councillor Stevenson take notes at YAC meetings and, as part of Council's agenda packages, share general meeting information with Council.

Chair Hannah Dunbar thanked Councillor Oldham for the updates.

**8. CLOSED SESSION**

There was no Closed Session on the agenda.

**9. BUSINESS ARISING FROM CLOSED SESSION**

There was no Business Arising from Closed Session.

**10. ADJOURNMENT**

**10.1 Adjournment - Youth Advisory Committee - March 13, 2025**

**Resolution:** YAC-021-25

**Moved by:** Havana Sinclair

THAT the Youth Advisory Committee adjourn at 5:54 p.m.

**Unanimously Carried**

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Hannah Dunbar, Chair

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Nicole Hitchens, Recording Secretary

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Date Signed

DRAFT