



**THE CITY OF SPRUCE GROVE**

**Minutes of the Youth Advisory Committee**

**February 6, 2025, 4 p.m.  
Community Engagement Space  
414 King Street  
Spruce Grove, AB T7X 2C7**

**Members Present:**

Hannah Dunbar, Chair  
Cole Cochrane, Vice-Chair  
Dylan Yee  
Havana Sinclair  
Isabella Quitanilla  
Jasmeet Pujji  
Joaquin Tabulog  
Meagan Tokar  
Sierra Manning  
Councillor Stevenson

**Members Absent:**

Cara Nicholls  
Rowan Johnson  
Councillor Oldham

**Also in Attendance:**

Annemarie Bakalech, Administrative Liaison  
Carrie Demkiw, Community Development Coordinator  
Karie Nothof, Recording Secretary

1. **CALL TO ORDER**

Chair Hannah Dunbar called the meeting to order at 4 p.m.

1.1 **Icebreaker Activity**

Annemarie Bakalech, Administrative Liaison, led the Icebreaker Activity.

2. **AGENDA**

2.1 **Adoption of the Agenda - Youth Advisory Committee - February 6, 2025**

**Resolution:** YAC-009-25

**Moved by:** Dylan Yee

THAT the agenda be adopted as presented.

**Unanimously Carried**

3. **MINUTES**

3.1 **Approval of Minutes - Youth Advisory Committee Organizational and Regular Meeting - January 9, 2025**

**Resolution:** YAC-010-25

**Moved by:** Havana Sinclair

THAT the January 9, 2025 Youth Advisory Committee Organizational meeting and January 9, 2025 Youth Advisory Committee Regular meeting minutes be approved as presented.

**Unanimously Carried**

4. **DELEGATIONS**

4.1 **Rotary Youth Leadership Experience**

Chair Hannah Dunbar introduced Jeff Tokar with the Rotary Club of Spruce Grove.

Jeff Tokar provided a presentation on the Rotary Youth Leadership Experience.

Committee thanked Jeff Tokar for the presentation.

4.2 **Dialogue for Decision Making**

Chair Hannah Dunbar introduced Carrie Demkiw, Community Development Coordinator with the City of Spruce Grove.

Carrie Demkiw provided a presentation on Dialogue for Decision Making.

Committee thanked Carrie Demkiw for the presentation.

**5. ADMINISTRATIVE UPDATES**

Annemarie Bakalech, Administrative Liaison, provided updates on an opportunity for one Youth Advisory Committee member to participate in the City's State of the City video and a request for youth participation regarding the Kickstand Project.

Committee requested that more information regarding the Kickstand Project be brought back to the March 13, 2025 Youth Advisory Committee meeting.

Committee thanked Annemarie Bakalech for the presentation.

Chair Hannah Dunbar called a recess at 5:01 p.m.

Chair Hannah Dunbar reconvened the meeting at 5:11 p.m.

**6. BUSINESS ITEMS**

**6.1 2025 Youth Advisory Committee Work Plan Approval**

Annemarie Bakalech, Administrative Liaison, provided a presentation on the 2025 Youth Advisory Committee Work Plan.

Committee thanked Annemarie Bakalech for the presentation.

**Resolution:** YAC-011-25

**Moved by:** Havana Sinclair

THAT the 2025 Youth Advisory Committee Work Plan be approved as presented.

**Unanimously Carried**

**6.2 2025 Spruce Up Spruce Grove**

Annemarie Bakalech, Administrative Liaison, provided a presentation on the 2025 Spruce Up Spruce Grove event details.

Committee requested that more information regarding hosting a booth at the 2025 Spruce Up Spruce Grove event be brought back to the March 13, 2025 Youth Advisory Committee meeting.

Committee thanked Annemarie Bakalech for the presentation.

**Resolution:** YAC-012-25

**Moved by:** Havana Sinclair

THAT the Youth Advisory Committee participate in the 2025 Spruce Up Spruce Grove event.

**Unanimously Carried**

6.3 2025 Youth Advisory Committee Learning Objective Priorities

Annemarie Bakalech, Administrative Liaison, provided a presentation on 2025 Youth Committee Learning Objective Priorities.

Committee thanked Annemarie Bakalech for the presentation.

**Resolution:** YAC-013-254

**Moved by:** Dylan Yee

THAT the Youth Advisory Committee approve 2025 Learning Objective Priorities.

**Unanimously Carried**

**7. INFORMATION ITEMS**

7.1 Committee Member Updates - Roundtable

Committee members provided updates on youth events they attended since the last Youth Advisory Committee meeting.

Chair Hannah Dunbar thanked Committee members for the updates.

7.2 Councillor Updates

Councillor Stevenson provided updates on attending a tour of Heavy Metal Place, that the City will soon be unveiling a new brand strategy for the City of Spruce Grove, the fast rate of growth of development in the City, Central Park will open this summer, and the road work that will start on Boundary Road.

Chair Hannah Dunbar thanked Councillor Stevenson for the updates.

**8. CLOSED SESSION**

There was no Closed Session on the agenda.

9. **BUSINESS ARISING FROM CLOSED SESSION**

There was no Business Arising from Closed Session.

10. **ADJOURNMENT**

10.1 **Adjournment - Youth Advisory Committee - February 6, 2025**

**Resolution:** YAC-014-25

**Moved by:** Sierra Manning

THAT the Youth Advisory Committee adjourn at 5:50 p.m.

**Unanimously Carried**

\_\_\_\_\_  
Hannah Dunbar, Chair

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Karie Nothof, Recording Secretary

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Date Signed

DRAFT