



THE CITY OF SPRUCE GROVE

Organizational Meeting Minutes of Community Standards Appeal Committee

January 30, 2025, 5:15 p.m.

3rd Floor - Poplar Room

315 Jespersen Ave

Spruce Grove, AB T7X 3E8

Members Present: Keith Schultz, Chair
Tim Ormsbee, Vice-Chair
Andrea Snow
Glenn Jensen
Liam McGrath

Members Absent: Pere Bekederemo

Also in Attendance: Lindsay O'Mara, City Clerk

1. CALL TO ORDER

Lindsay O'Mara, City Clerk, called the Organizational Meeting of the Community Standards Appeal Committee to order at 5:15 p.m.

1.1 Welcome and Member Introductions - 2025 Community Standards Appeal Committee

The Community Standards Appeal Committee members made introductions.

2. **AGENDA**

Resolution: CSTAC-001-25

Moved by: Andrea Snow

THAT the agenda be adopted as presented.

Unanimously Carried

3. **BUSINESS ITEMS**

3.1 C-1272-23 - Community Standards Appeal Committee Bylaw - 2025 Review

Lindsay O'Mara, City Clerk, presented an overview of C-1272-23 - Community Standards Appeal Committee Bylaw.

3.2 Nomination and Election of Chairperson and Vice-Chairperson - 2025 Community Standards Appeal Committee

Lindsay O'Mara, City Clerk, provided an explanation of the 2025 Nomination and Election of Chair and Vice-Chair.

Lindsay O'Mara, City Clerk, called for nominations for the position of Chair.

Andrea Snow nominated Keith Schultz for the position of Chair.

Keith Schultz accepted the nomination for Chair.

Lindsay O'Mara, City Clerk, called for additional nominations for the position of Chair for a second time.

No more nominations came forward.

Lindsay O'Mara, City Clerk, called for additional nominations for the position of Chair for a third and final time.

No more nominations came forward.

Lindsay O'Mara, City Clerk, declared that Keith Schultz be elected as Chair of the Community Standards Appeal Committee for one year by acclamation.

Lindsay O'Mara, City Clerk, called for nominations for the position of Vice-Chair.

Keith Schultz nominated Tim Ormsbee for the position of Vice-Chair.

Tim Ormsbee accepted the nomination for Vice-Chair.

Lindsay O'Mara, City Clerk, called for additional nominations for the position of Vice-Chair for a second time.

No more nominations came forward.

Lindsay O'Mara, City Clerk, called for additional nominations for the position of Vice-Chair for a third and final time.

No more nominations came forward.

Lindsay O'Mara, City Clerk, declared that Tim Ormsbee be elected as Vice-Chair of the Community Standards Appeal Committee for one year by acclamation.

4. ADJOURNMENT

Resolution: CSTAC-002-25

Moved by: Glenn Jensen

THAT the Organizational Meeting of the Community Standards Appeal Committee adjourn at 5:27 p.m.

Unanimously Carried

Keith Schultz, Chair

Lindsay O'Mara, City Clerk

Date Signed