



YOUTH ADVISORY COMMITTEE MEETING

Thursday, October 3, 2024, 4 p.m.

3rd Floor - Poplar Room

315 Jespersen Ave

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8. CLOSED SESSION

9. BUSINESS ARISING FROM CLOSED SESSION

10. ADJOURNMENT

10.1 Adjournment - Youth Advisory Committee - October 3, 2024

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REQUEST FOR DECISION

MEETING DATE: October 3, 2024

TITLE: Adoption of the Agenda - Youth Advisory Committee - October 3, 2024

DIVISION: Strategic and Communication Services

SUMMARY:

Committee members are provided the opportunity to add items they would like to discuss during the meeting, remove items, or change the order of proceedings.

PROPOSED MOTION:

THAT the agenda be adopted as presented.

BACKGROUND / ANALYSIS:

The agenda sets the course of action for the meeting. This ensures the business of the day is followed through and completed as required.

The agenda is approved by a motion of the Committee and must be passed by a majority of the members present. Once the agenda is approved, no further changes may be made unless approved by the majority of the Committee members present.

OPTIONS / ALTERNATIVES:

THAT the agenda be adopted as amended.

CONSULTATION / ENGAGEMENT:

n/a

IMPLEMENTATION / COMMUNICATION:

n/a

IMPACTS:

n/a

FINANCIAL IMPLICATIONS:

n/a



REQUEST FOR DECISION

MEETING DATE: October 3, 2024

TITLE: Minutes - Youth Advisory Committee Meeting - September 5, 2024

DIVISION: Strategic and Communication Services

SUMMARY:

The minutes of the previous Youth Advisory Committee meeting are placed on the agenda for approval.

PROPOSED MOTION:

THAT the September 5, 2024 Youth Advisory Committee meeting minutes be approved as presented.

BACKGROUND / ANALYSIS:

The Youth Advisory Committee minutes are the official written record of the actions that took place during the meeting; a snapshot of the decisions that the Committee made and the outcome of the vote.

The minutes are written without notes or transcribing of discussions that may have taken place during an agenda item.

Committee members review the minutes prior to the meeting to review for any changes that may need to be made. A motion for an amendment is required if an error has been noted. If there are no amendments to the minutes, a motion to approve the minutes as presented is made by a member of the Committee. The minutes are signed by the Chair and the Recording Secretary.

A copy of the minutes will be included in a future Regular Council Meeting agenda package.

OPTIONS / ALTERNATIVES:

THAT the September 5, 2024 Youth Advisory Committee meeting minutes be approved as amended.

CONSULTATION / ENGAGEMENT:

n/a

IMPLEMENTATION / COMMUNICATION:

n/a

IMPACTS:

n/a

FINANCIAL IMPLICATIONS:

n/a

DRAFT



THE CITY OF SPRUCE GROVE

Minutes of the Youth Advisory Committee

September 5, 2024, 4 p.m.

3rd Floor - Poplar Room

315 Jespersen Ave

Members Present: Cara Nicholls, Chair
Hannah Dunbar, Vice Chair
Cole Cochrane
Dylan Yee
Havana Sinclair
Isabella Quitanilla
Jasmeet Pujji
Joaquin Tabulog
Josh Morin
Rowan Johnson
Sierra Manning
Councillor Carter
Councillor Oldham

Also in Attendance: Carol Bergum, Director of Planning and Development
Karey Steil, Administrative Liaison
Nicole Hitchens, Recording Secretary

1. CALL TO ORDER

Chair Cara Nicholls called the meeting to order at 3:59 p.m.

1.1 Icebreaker Activity

Karey Steil, Administrative Liaison, led the Icebreaker Activity.

2. AGENDA

2.1 Adoption of the Agenda - Youth Advisory Committee - September 5, 2024

Resolution: YAC-041-24

Moved by: Dylan Yee

THAT the agenda be adopted as presented.

Unanimously Carried

3. MINUTES

3.1 Approval of Minutes - Youth Advisory Committee - May 30, 2024

Mayor Acker entered the Poplar Room at 4:01 p.m.

Mayor Acker left the Poplar Room at 4:02 p.m.

Resolution: YAC-042-24

Moved by: Havana Sinclair

THAT the May 30, 2024 Youth Advisory Committee meeting minutes be approved as presented.

Unanimously Carried

4. DELEGATIONS

4.1 Alberta Healthy Communities Project

Chair Cara Nicholls introduced Deanna Marler, Alberta Health Services.

Deanna Marler provided a presentation on the Alberta Healthy Communities Project.

Committee thanked Deanna Marler for the presentation.

4.2 Urban Agriculture Plan

Chair Cara Nicholls introduced Carol Bergum, Director of Planning and Development for the City of Spruce Grove.

Carol Bergum provided a presentation on the City of Spruce Grove Urban Agriculture Plan.

Committee thanked Carol Bergum for the presentation.

Chair Cara Nicholls called a recess at 4:45 p.m.

Chair Cara Nicholls reconvened the meeting at 4:55 p.m.

5. ADMINISTRATIVE UPDATES

5.1 Respectful Debate and Discussion in a Committee

Councillor Carter, Councillor Oldham, and Karey Steil, Administrative Liaison, presented on Respectful Debate and Discussion in a Committee.

Committee thanked Councillor Carter, Councillor Oldham, and Karey Steil for the presentation.

5.2 Preparation for the October Conversation with the Mayor and City Manager

Karey Steil, Administrative Liaison, provided an update on the Ask Me Anything session scheduled on the October 3, 2024 YAC meeting.

Members will prepare two questions in advance of the October meeting and be prepared to ask one question during the roundtable session.

Committee thanked Karey Steil for the presentation.

6. BUSINESS ITEMS

6.1 Tile Mural - Debate and Decision

Karey Steil, Administrative Liaison presented on Tile Mural - Debate and Discussion.

Committee thanked Karey Steil for the presentation.

Resolution: YAC-043-24

Moved by: Rowan Johnson

DRAFT

THAT the May 2, 2024 motion “THAT the Youth Advisory Committee work with Allied Arts Council to create a tile mural” be rescinded.

In Favour: Rowan Johnson, Jasmeet Pujji, Isabella Quitanilla, Cara Nicholls, and Josh Morin

Opposed: Havana Sinclair, Dylan Yee, Cole Cochrane, Joaquin Tabulog, Sierra Manning, and Hannah Dunbar

Defeated

Resolution: YAC-044-24

Moved by: Hannah Dunbar

THAT the Youth Advisory Committee proceed with the tile mural with 2024 funds from the YAC budget plus funds from Councillors Carter and Oldham.

In Favour: Havana Sinclair, Cole Cochrane, Joaquin Tabulog, Sierra Manning, and Hannah Dunbar

Opposed: Rowan Johnson, Jasmeet Pujji, Dylan Yee, Isabella Quitanilla, Cara Nicholls, and Josh Morin

Defeated

Resolution: YAC-045-24

Moved by: Dylan Yee

THAT Administration bring back a mural proposal in Q1 of 2025 for consideration.

In favour: Dylan Yee and Cara Nicholls

Opposed: Rowan Johnson, Jasmeet Pujji, Isabella Quitanilla, Josh Morin, Havana Sinclair, Cole Cochrane, Joaquin Tabulog, Sierra Manning, and Hannah Dunbar

Defeated

Resolution: YAC-046-24

Moved by: Havana Sinclair

THAT Administration bring forward alternatives for spending the remaining 2024 YAC budget before the end of the year.

Unanimously Carried

Vice Chair Hannah Dunbar left the Poplar Room at 6:06 p.m.

7. INFORMATION ITEMS

7.1 Committee Member Updates - Roundtable

No Committee member updates were shared.

7.2 Councillor Updates

Councillor Oldham provided an update on the Central Park revitalization project, the recent residential speed limit reductions, and the second community trail that opened and now joins Spruce Grove with Stony Plain.

Chair Cara Nicholls thanked Councillor Oldham for the updates.

8. CLOSED SESSION

There was no Closed Session on the agenda.

9. BUSINESS ARISING FROM CLOSED SESSION

There was no Business Arising from Closed Session.

10. ADJOURNMENT

10.1 Adjournment - Youth Advisory Committee - September 5, 2024

Resolution: YAC-047-24

Moved by: Havana Sinclair

THAT the Youth Advisory Committee adjourn at 6:07 p.m.

Unanimously Carried

DRAFT

Cara Nicholls, Chair

Nicole Hitchens, Recording Secretary

Date Signed



REQUEST FOR DECISION

MEETING DATE: October 3, 2024

TITLE: Local Government Officials

DIVISION: Strategic and Communication Services

SUMMARY:

The MLA, Mayor, and City Manager of Spruce Grove will give an overview of their position and the role they have in local governance.

PROPOSED MOTION:

A motion is not required.

BACKGROUND / ANALYSIS:

MLA Searle Turton will give an overview of his role as a Member of Legislative Assembly and how it impacts Spruce Grove.

Mayor Jeff Acker will give an overview of the key responsibilities of Mayor and what inspired him to run for Council and then for Mayor.

City Manager Dean Screpnek will give an overview of the key responsibilities of City Manager and how this role differs from the Mayor.

Youth Advisory Committee (YAC) members will be given the opportunity to ask one question each of the MLA, Mayor, and City Manager.

OPTIONS / ALTERNATIVES:

n/a

CONSULTATION / ENGAGEMENT:

n/a

IMPLEMENTATION / COMMUNICATION:

n/a

IMPACTS:

The Youth Advisory Committee will have a better understanding of the roles and responsibilities of different government officials.

The question and answer period will allow YAC members to gain better understanding of decision making processes and various policies.

FINANCIAL IMPLICATIONS:

n/a



REQUEST FOR DECISION

MEETING DATE: October 3, 2024

TITLE: Upcoming Opportunities for Youth Advisory Committee Members

DIVISION: Strategic and Communication Services

SUMMARY:

To provide an overview of upcoming opportunities for Youth Advisory Committee (YAC) members to participate in.

PROPOSED MOTION:

A motion is not required.

BACKGROUND / ANALYSIS:

Fort Saskatchewan Youth Council is hosting two events that may be of interest:

1. The first one is on **Accessibility**. Those of you who went to the Youth Conference will recognize Dr. Calista Powell who will be leading us through learning about and understanding physical and mental accessibility barriers that exist.
 - a. This is FREE to attend.
 - b. You are responsible for your own ride to/from the conference.
 - c. Please register directly, information below.
 - i. WHEN: Monday, October 7, 2024
 - ii. WHERE: Lions Pride in the Dow Centennial Centre, Fort Saskatchewan
 - iii. TIME: 6:30 - 9 p.m.
 - iv. REGISTER: [Fort Saskatchewan FCSS Workshops](#)

2. The second one is a workshop with the John Humphrey Centre on **Unveiling Oppression: Building Solidarity and Anti-Oppressive Practices**. This is a full day training for youth and will cover: Anti-Oppression, Anti-Racism: Learning to Confront the Uncomfortable, and Bystander Training.
 - a. \$45 per person. The City of Spruce Grove will cover your cost.
 - b. You are responsible for your own ride to/from the conference.
 - c. Please email Karey Steil and she will register you.
 - i. WHEN: Saturday, November 16, 2024
 - ii. WHERE: Lions Pride in the Dow Centennial Centre, Fort Saskatchewan
 - iii. TIME: 9 a.m. - 4 p.m.
 - iv. REGISTER: Email Karey Steil and she will register you.

City of Spruce Grove Volunteer Opportunity:

1. Light Up 2024
 - a. WHEN: Saturday, November 30, 2024
 - b. TIME: 3 - 6:30 p.m.
 - c. WHERE: Central Park

OPTIONS / ALTERNATIVES:

n/a

CONSULTATION / ENGAGEMENT:

n/a

IMPLEMENTATION / COMMUNICATION:

n/a

IMPACTS:

n/a

FINANCIAL IMPLICATIONS:

Financial implications are listed under Background / Analysis.



REQUEST FOR DECISION

MEETING DATE: October 3, 2024

TITLE: 2024 Budget Options

DIVISION: Strategic and Communication Services

SUMMARY:

To provide the Youth Advisory Committee with options on how to use the remaining 2024 budget.

PROPOSED MOTION:

THAT the May 2, 2024 motion “THAT the Youth Advisory Committee work with Allied Arts Council to create a tile mural” be rescinded.

THAT the Youth Advisory Committee support the Parkland Food Bank over the holidays to an approximate value of \$500.

BACKGROUND / ANALYSIS:

At the September 5, 2024, the Youth Advisory Committee (YAC) made the motion “THAT Administration bring forward alternatives for spending the remaining 2024 YAC budget before the end of the year.”

Administration is making the following recommendations:

1. At the September 5, 2024 YAC meeting, there was a robust discussion on the merits of continuing with a mural project, resulting from a motion at the May 2, 2024 YAC meeting. YAC did not reach consensus on whether to proceed with the mural project, as the 2024 YAC budget would not cover the estimated budget and YAC did not want to commit a significant portion of the 2025 YAC budget for this project. Due to concerns identified at the September meeting, it is therefore recommended that the May 2, 2024

motion “THAT the Youth Advisory Committee work with Allied Arts Council to create a tile mural” be rescinded.

Rescinding this motion does not eliminate the potential for supporting a mural in 2025. It simply allows YAC to reconsider other options for a mural, including alternate partners and additional funding options. If the mural is deemed a priority for YAC in 2025, Administration can bring a mural proposal for consideration in Q1. Based on the 2024 estimated budget for the mural, Administration is confident that YAC would have the same funds to allocate towards a mural project.

2. As an alternative to the mural, Administration is recommending that YAC support the Parkland Food Bank.

Administration would arrange a date and time for available YAC members to meet at a location to purchase items for donation, to an approximate value of \$500. This supports the YAC priority “Raising awareness and supporting the vulnerable and equity seeking communities.” Supporting the Parkland Food Bank also ensures the local community is supported and there are several ‘requested’ items that would specifically support youth.

It is not recommended to use the entirety of the remaining 2024 YAC budget.

OPTIONS / ALTERNATIVES:

n/a

CONSULTATION / ENGAGEMENT:

n/a

IMPLEMENTATION / COMMUNICATION:

If YAC chooses to support the Parkland Food Bank, Administration will try to arrange some media coverage.

IMPACTS:

n/a

FINANCIAL IMPLICATIONS:

Budgetary implications are listed under Background / Analysis.



REQUEST FOR DECISION

MEETING DATE: October 3, 2024

TITLE: Evaluation of the 2024 Youth Advisory Committee Priorities and Activities

DIVISION: Strategic and Communication Services

SUMMARY:

To evaluate the priorities and activities that the Youth Advisory Committee (YAC) participated in to inform the final Council report.

PROPOSED MOTION:

A motion is not required.

BACKGROUND / ANALYSIS:

YAC participated in nine different events with a total of 111 volunteer hours. Members also had two leadership opportunities through partner led conferences. Every YAC member volunteered at least one event.

Administration will lead a discussion to determine the highlights of the year and what additional content should be in the Council report and/or presentation. This information will also help inform the priorities for YAC in 2025.

The budget is also presented for discussion:

Power of Youth Conference	
4 participants	\$180.00
Spruce Up Spruce Grove	
Prize Sponsorship	\$250.00

Teen Zone	
Axe Throwing	\$485.00
Photo Booth	\$424.50
Food (candy/food for volunteers)	\$602.12
Allied Arts	
Prize Sponsorship	\$300.00
Mural	-
Banner	\$171.99

OPTIONS / ALTERNATIVES:

n/a

CONSULTATION / ENGAGEMENT:

n/a

IMPLEMENTATION / COMMUNICATION:

n/a

IMPACTS:

n/a

FINANCIAL IMPLICATIONS:

n/a



REQUEST FOR DECISION

MEETING DATE: October 3, 2024

TITLE: Adjournment - Youth Advisory Committee - October 3, 2024

DIVISION: Strategic and Communication Services

SUMMARY:

Adjournment indicates the end of the meeting and the completion of the agenda items.

PROPOSED MOTION:

THAT the Youth Advisory Committee adjourn at TIME p.m.

BACKGROUND / ANALYSIS:

The Chair shall ask for a motion from the Committee. Once the motion has been made and the members vote, the meeting is now complete.

OPTIONS / ALTERNATIVES:

n/a

CONSULTATION / ENGAGEMENT:

n/a

IMPLEMENTATION / COMMUNICATION:

n/a

IMPACTS:

n/a

FINANCIAL IMPLICATIONS:

n/a