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**THE CITY OF SPRUCE GROVE**

**Minutes of the Youth Advisory Committee**

**May 30, 2024, 4 p.m.**

**3rd Floor - Poplar Room**

**315 Jespersen Ave**

Members Present: Cara Nicholls, Chair  
Hannah Dunbar, Vice Chair  
Cole Cochrane  
Dylan Yee  
Havana Sinclair  
Isabella Quitanilla  
Jasmeet Pujji  
Joaquin Tabulog  
Josh Morin  
Rowan Johnson  
Sierra Manning  
Councillor Carter  
Councillor Oldham

Also in Attendance: Jennifer Hetherington, Director of Corporate Communications  
Maggie DesLauriers, Director of Strategy and Policy Development  
Amanda Simmonds, Community Development and Support Facilitator  
Karey Steil, Administrative Liaison

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Nicole Hitchens, Recording Secretary

**1. CALL TO ORDER**

Chair Cara Nicholls called the meeting to order at 4 p.m.

1.1 Icebreaker Activity

Karey Steil, Administrative Liaison, led the Icebreaker Activity.

**2. AGENDA**

2.1 Adoption of the Agenda - Youth Advisory Committee - May 30, 2024

**Resolution:** YAC-035-24

**MOVED by:** Dylan Yee

THAT the agenda be adopted as presented.

**Unanimously Carried**

**3. MINUTES**

3.1 Approval of Minutes - Youth Advisory Committee - May 2, 2024

**Resolution:** YAC-036-24

**MOVED by:** Dylan Yee

THAT the May 2, 2024 Youth Advisory Committee meeting minutes be approved as presented.

**Unanimously Carried**

**4. DELEGATIONS**

4.1 Prize Draw for Spruce Up Spruce Grove

Chair Cara Nicholls introduced Amanda Simmonds, Community Development and Support Facilitator for the City of Spruce Grove.

Amanda Simmonds facilitated the prize draw for the four (4) Spruce Up Spruce Grove classroom prizes.

Committee thanked Amanda Simmons for the presentation and for facilitating the prize draw.

4.2 City of Spruce Grove Housing Strategy

Chair Cara Nicholls introduced Maggie DesLauriers, Director of Strategy and Policy Development for the City of Spruce Grove.

Maggie DesLauriers provided a presentation on the City of Spruce Grove Housing Strategy.

Committee thanked Maggie DesLauriers for the presentation.

Chair Cara Nicholls called a recess at 4:53 p.m.

Chair Cara Nicholls reconvened the meeting at 5 p.m.

4.3 City of Spruce Grove Brand Strategy

Chair Cara Nicholls introduced Jennifer Hetherington, Director of Corporate Communications for the City of Spruce Grove, and Rachel Kamstra and Andrea Dyer, Cinnamon Toast.

Jennifer Hetherington, Rachel Kamstra, and Andrea Dyer provided a presentation on the City of Spruce Grove Brand Strategy.

Committee thanked Jennifer Hetherington, Rachel Kamstra, and Andrea Dyer for the presentation.

5. **ADMINISTRATIVE UPDATES**

5.1 Administrative Updates - May 30, 2024

Karey Steil, Administrative Liaison, provided updates on the upcoming City Centre Business Association (CCBA) Teen Zone, Canada Day, Tri Municipal Info Night, and Alberta Day events.

Committee thanked Karey Steil for the presentation.

6. **BUSINESS ITEMS**

6.1 Youth Advisory Committee - 2024 Summer Get Together

Karey Steil, Administrative Liaison, presented that Committee plan an informal get together for Youth Advisory Committee members over the summer.

Committee thanked Karey Steil for the presentation.

**Resolution:** YAC-037-24

**MOVED by:** Havana Sinclair

THAT the Youth Advisory Committee plan an informal summer get together.

**Unanimously Carried**

**7. INFORMATION ITEMS**

7.1 Committee Member Updates - Roundtable

Committee members provided updates on youth events they attended since the last Youth Advisory Committee meeting.

Chair Cara Nicholls thanked Committee for the updates.

7.2 Councillor Updates

Councillor Oldham provided an update on the Free Cycle and Large Item Pick-Up Events happening in Spruce Grove between June 1 and 3, 2024.

Councillor Carter provided an update on her attendance at the upcoming Economic Development Advisory Committee and Canadian Association of Municipalities Conference.

Chair Cara Nicholls thanked Councillors Oldham and Carter for the updates.

**8. CLOSED SESSION**

**Resolution:** YAC-038-24

**MOVED by:** Havana Sinclair

THAT the Youth Advisory Committee go into Closed Session at 5:40 p.m. under the following sections of the *Freedom of Information and Protection of Privacy Act*:

Item 8.1 - Youth Advisory Committee - Event Feedback

*Section 24; Advice from officials*

Item 8.2 - Youth Advisory Committee - 2025 Recruitment

*Section 17; Disclosure harmful to personal privacy*

**Unanimously Carried**

8.1 Youth Advisory Committee - Event Feedback

The following persons were also in Closed Session to provide information or administrative support for item 8.1 Youth Advisory Committee - Event Feedback:

Karey Steil and Nicole Hitchens.

8.2 Youth Advisory Committee - 2025 Recruitment

The following persons were also in Closed Session to provide information or administrative support to item 8.2 Youth Advisory Committee - 2025 Recruitment:

Karey Steil and Nicole Hitchens.

8.3 Return to Open Session - May 30, 2024

**Resolution:** YAC-039-24

**MOVED by:** Rowan Johnson

THAT Committee return to Open Session at 5:57 p.m.

**Unanimously Carried**

9. **BUSINESS ARISING FROM CLOSED SESSION**

There was no Business Arising from Closed Session.

10. **ADJOURNMENT**

10.1 Adjournment - Youth Advisory Committee - May 30, 2024

**Resolution:** YAC-040-24

**MOVED by:** Dylan Yee

THAT the Youth Advisory Committee adjourn at 5:57 p.m.

**Unanimously Carried**

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Cara Nicholls, Chair

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Nicole Hitchens, Recording Secretary

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Date Signed