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**THE CITY OF SPRUCE GROVE**

**Minutes of the Youth Advisory Committee**

**May 2, 2024, 4 p.m.**

**3rd Floor - Poplar Room**

**315 Jespersen Ave**

Members Present: Hannah Dunbar, Vice Chair  
Cole Cochrane  
Havana Sinclair  
Isabella Quitanilla  
Jasmeet Pujji  
Joaquin Tabulog  
Josh Morin  
Rowan Johnson  
Sierra Manning  
Councillor Oldham

Members Absent: Cara Nicholls, Chair  
Dylan Yee  
Councillor Carter

Also in Attendance: Clayton Robinson, Senior Environmental Advisor  
Karey Steil, Administrative Liaison  
Nicole Hitchens, Recording Secretary

**1. CALL TO ORDER**

Vice Chair Hannah Dunbar called the meeting to order at 4:01 p.m.

1.1 Icebreaker Activity

Karey Steil, Administrative Liaison, led the Icebreaker Activity.

Sierra Manning joined the meeting at 4:05 p.m.

**2. AGENDA**

2.1 Adoption of the Agenda - Youth Advisory Committee - May 2, 2024

**Resolution:** YAC-026-24

**Moved by:** Havana Sinclair

THAT the agenda be adopted as presented.

**Unanimously Carried**

**3. MINUTES**

3.1 Approval of Minutes - Youth Advisory Committee - April 4, 2024

**Resolution:** YAC-027-24

**Moved by:** Rowan Johnson

THAT the April 4, 2024 Youth Advisory Committee Meeting minutes be approved as presented.

**Unanimously Carried**

**4. DELEGATIONS**

4.1 Youth Entrepreneurs Training Initiative

Vice Chair Hannah Dunbar introduced Jessica Barter-Kolic of the Community Futures Capital Region.

Jessica Barter-Kolic provided a presentation on the Youth Entrepreneurs Training Initiative (YETI).

Committee thanked Jessica Barter-Kolic for the presentation.

4.2 Waste Management and Water Conservation

Vice Chair Hannah Dunbar introduced Clayton Robinson, Senior Environmental Advisor for the City of Spruce Grove.

Clayton Robinson provided a presentation on environmental messaging on waste management and water conservation, in preparation for Spruce Up Spruce Grove on May 25, 2024.

Committee thanked Clayton Robinson for the presentation.

Vice Chair Hannah Dunbar called a recess at 4:48 p.m.

Vice Chair Hannah Dunbar reconvened the meeting at 4:59 p.m.

5. ADMINISTRATIVE UPDATES

5.1 Administrative Updates - May 2, 2024

Karey Steil, Administrative Liaison, provided updates on event plans for Spruce Up Spruce Grove, the City Centre Business Association (CCBA) Teen Zone, and Teen Takeover, and volunteer sign up.

Following the meeting, Karey Steil will assign the volunteer opportunities and send detailed information to Committee Members.

Committee thanked Karey Steil for the presentation.

6. BUSINESS ITEMS

6.1 Allied Arts Council Opportunities 2024

Karey Steil, Administrative Liaison, presented on several Allied Arts Council opportunities that support the Youth Advisory Committee's priority of "supporting local arts, culture, and a variety of small business".

Committee thanked Karey Steil for the presentation.

**Resolution:** YAC-028-24

**Moved by:** Josh Morin

THAT the Youth Advisory Committee support the Allied Arts Council 2023/2024 High School Art Show by providing assistant judges on May 15, 2024.

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In Favour: Havana Sinclair, Jasmeet Pujji, Joaquin Tabulog, Josh Morin, Rowan Johnson, and Sierra Manning

Opposed: Cole Cochrane and Isabella Quitanilla

**Carried**

**Resolution:** YAC-029-24

**Moved by:** Havana Sinclair

THAT the Youth Advisory Committee support the Allied Arts Council 2023/2024 High School Art Show by presenting the Grade 10, 11, and 12 awards on May 18, 2024.

In Favour: Cole Cochrane, Havana Sinclair, Joaquin Tabulog, Josh Morin, Rowan Johnson, and Sierra Manning

Opposed: Isabella Quitanilla and Jasmeet Pujji

**Carried**

**Resolution:** YAC-030-24

**Moved by:** Joaquin Tabulog

THAT the Youth Advisory Committee support the Allied Arts Council 2023/2024 High School Art Show by sponsoring the prizes for the Grade 10, 11, and 12 winners.

In Favour: Cole Cochrane, Havana Sinclair, Isabella Quitanilla, Jasmeet Pujji, Joaquin Tabulog, Josh Morin, and Sierra Manning

Opposed: Rowan Johnson

**Carried**

**Resolution:** YAC-031-24

**Moved by:** Cole Cochrane

THAT the Youth Advisory Committee work with Allied Arts Council to create a tile mural.

**Unanimously Carried**

6.2 National Day of Awareness of Missing and Murdered Indigenous Women and Girls and Two-Spirit People Event - May 5, 2024

Karey Steil, Administrative Liaison, presented on the National Day of Awareness of Missing and Murdered Indigenous Women and Girls and Two-Spirit People event on May 5, 2024, for consideration of YAC support.

Committee thanked Karey Steil for the presentation.

**Resolution:** YAC-032-24

**Moved by:** Isabella Quitanilla

THAT the Youth Advisory Committee support the National Day of Awareness of Missing and Murdered Indigenous Women and Girls and Two-Spirit People event on May 5, 2024.

**Unanimously Carried**

6.3 Youth Advisory Committee Promotional Banner

Karey Steil, Administrative Liaison, presented on a banner that will be created to bring awareness to the Youth Advisory Committee and events they support.

Committee thanked Karey Steil for the presentation.

**Resolution:** YAC-033-24

**Moved by:** Josh Morin

THAT the Youth Advisory Committee approve the creation of a Youth Advisory Committee promotional banner.

**Unanimously Carried**

**7. INFORMATION ITEMS**

7.1 Committee Member Updates - Roundtable

Committee members provided updates on youth events they recently attended.

Vice Chair Hannah Dunbar thanked Committee for the updates.

7.2 Councillor Updates

Councillor Oldham provided an update on a Leaders in Training program, Spruce Grove's Block Party program, Re-Imagine Central Park, and Bill 20 - *Municipal Affairs Statutes Amendment Act, 2024*.

Vice Chair Hannah Dunbar thanked Councillor Oldham for the update.

8. CLOSED SESSION

There was no Closed Session on the agenda.

9. BUSINESS ARISING FROM CLOSED SESSION

There was no Business Arising from Closed Session.

10. ADJOURNMENT

10.1 Adjournment - Youth Advisory Committee - May 2, 2024

**Resolution:** YAC-034-24

**Moved by:** Havana Sinclair

THAT the Youth Advisory Committee adjourn at 5:52 p.m.

**Unanimously Carried**

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Hannah Dunbar, Vice Chair

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Nicole Hitchens, Recording Secretary

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Date Signed