	COUNCIL POLICY	Policy No: CP-1053-23
		Approved By: Council
		Effective Date: March 25, 2024 Resolution No.: Last Reviewed Date: March 25, 2024
		Division: Sustainable Growth and Development Services – Public Works

MUNICIPAL SOLID WASTE SERVICE LEVELS POLICY

POLICY STATEMENT


The City of Spruce Grove is committed to providing Solid Waste Services with consideration to evolving residential needs. This policy will enable responsible, sustainable, and prudent residential waste management services that focuses on a healthy city and promotion of waste reduction which helps protect the environment, conserve valuable resources, send less waste to landfill and reduce greenhouse gas emissions.

1. PURPOSE


- 1.1 To set the approved levels of service to be provided by the Solid Waste Utility.

2. DEFINITIONS


- 2.1 “Alley” means a narrow Road Right of Way providing access to the rear of buildings and parcels of land.
- 2.2 “Black Waste Cart” means a black wheeled receptacle owned and supplied by the City for the collection and disposal of Garbage.
- 2.3 “Blue Bag” means a blue transparent bag appropriate for the collection and disposal of clean Recyclables.
- 2.4 “Cart” means a wheeled receptacle owned and supplied by the City for the automated collection of Solid Waste.
- 2.5 “City” means the municipal corporation of the City of Spruce Grove in the Province of Alberta.

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- 2.6 “City Manager” means the administrative head of the City of Spruce Grove.
- 2.7 “Collector” means a contractor authorized by the City to provide Collection Services.
- 2.8 “Collection Services” means residential Solid Waste Collection and disposal as detailed in the Municipal Solid Waste Utility Bylaw, as amended, and rendered by the City or the Collector.
- 2.9 “Council” means the Council of the City of Spruce Grove elected pursuant to the Local Authorities Election Act, RSA 2000 cL-21, as amended.
- 2.10 “Eco Centre” means a City owned drop-off facility where residents can dispose of items that cannot be placed in their Black Waste Cart, Blue Bag, or Green Organic Waste Cart. Household Hazardous Waste, Electronic Waste, appliances, and extra Garbage are also accepted at the Eco Centre.
- 2.11 “Electronic Waste (E-Waste)” means eligible electronic waste for recycling programs established under the jurisdiction of Alberta Recycling Management Authority (ARMA).
- 2.12 “Fee” means any fee set out in the Fees and Charges Bylaw, as amended.
- 2.13 “Garbage” means Solid Waste other than Organic Waste or Recyclables.
- 2.14 “Green Organic Waste Cart” means a green wheeled receptacle owned and supplied by the City for the collection and disposal of Organic Waste.
- 2.15 “Household Hazardous Waste (HHW)” means chemical products such as cleaning solvents, paints, pesticides, or other materials disposed of by residential consumers, which qualifies as hazardous waste when discarded. Hazardous wastes and hazardous recyclable materials are defined as those with properties such as flammability, corrosiveness, or inherent toxicity.

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- 2.16 “Large Item” means a non-usable household item that is too large to fit in a collection container. A detailed listing of items that will be collected will be provided on the City’s website.
- 2.17 “Non-collection” means the refusal of the City or its Collector to collect Solid Waste placed for collection due to contamination, over-filling of Carts, failure to meet requirements of a program or another reason.
- 2.18 “Occupant” means a Person occupying, but not owning, a dwelling that receives or is eligible to receive Solid Waste Services.
- 2.19 “Organic Waste” means grass clippings, leaves, garden waste, house and garden plants, shrubbery and tree limbs, saw dust, wood shavings, kitchen food waste, compostable paper, and any other material of organic origin as designated by the City.
- 2.20 “Owner” means the registered Owner of Property within the boundaries of the City of Spruce Grove.
- 2.21 “Paper Compostable Bag” means a bag made from organic paper material that will decompose under a controlled biological process in the presence of air to form a humus-like material.
- 2.22 “Recyclables” means any clean household waste material that is accepted as Solid Waste within the City’s Blue Bag program or at the Eco Centre, as identified on the City’s website.
- 2.23 “Residential Premises” means those property types within a residential district identified within the scope of services section of the Municipal Solid Waste Utility Bylaw, as amended.
- 2.24 “Solid Waste” means materials and substances normally considered to be household waste as defined in the Municipal Solid Waste Utility Bylaw.

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2.25 “Solid Waste Services” means the provision of waste management services to Residential Premises and includes the collection and disposal of Garbage, Organic Waste and Recyclables.

2.26 “Solid Waste Utility” means the utility established by the Municipal Solid Waste Utility Bylaw, as amended for the provision of Solid Waste Services.

3. RESPONSIBILITIES


3.1 Council must establish the levels of service set out in the policy.

3.2 The City Manager must provide administrative oversight and ensure implementation of this policy.

4. LEVELS OF SERVICE

4.1 The City will provide the following Solid Waste Services to Residential Premises:

TYPE OF SERVICE	LEVEL OF SERVICE	SERVICE LOCATION
Black Waste Cart Collection	Weekly	Front-street or Alley as determined by the City.
Green Organic Waste Cart Collection	Weekly collection from the first Monday after the 7th day of the month of April through to the first Monday after the 7th day of the month of November. Monthly collection from the first Monday after the 7th day of the month of December through to the	Front-street or Alley as determined by the City.

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	first Monday after the 7th day of the month of March.	
Blue Bag Collection	Weekly	Front-street or Alley as determined by the City.
Large Item Collection Event	Once annually (between May 1 and June 30)	Front-street or Alley as determined by the City.
Extra Organics Collection Events	Four times annually (twice in May/June and twice September/October)	Front-street or Alley as determined by the City.


4.2 The City will provide the following Solid Waste Services to all residents:

TYPE OF SERVICE	LEVEL OF SERVICE	SERVICE LOCATION
Shred-4-Free and E-roundup Event	Once annually	As determined by the City
Additional Solid Waste disposal and recycling services	Monday-Saturday, 10:00 a.m. - 5:30 p.m. (closed on Statutory Holidays)	Eco Centre

4.3 The City will collect up to three (3) Large Items from Residential Premises during designated collection event dates when placed by the Owner or Occupant.

4.4 Large Items weighing more than 90 kg (200 pounds) will be subject to Non-collection.

4.5 The City may restrict the collection of specific Large Items or may designate a specific material or item as a Large Item on a case-by-case basis.

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- 4.6 The City will collect extra Organics from Residential Premises during extra organics collection events when placed by an Owner or Occupant in a Paper Compostable Bag.
- 4.7 Paper Compostable Bags placed during extra organics collection events deemed to contain non-organic materials or weigh more than 20 kg (44 pounds) will be subject to Non-collection.

5. RESCISSION OF POLICY 2,026

- 5.1 Policy 2,026, Solid Waste Services Policy is hereby rescinded.

RELATED DOCUMENTS

Municipal Solid Waste Utility Bylaw, as amended.
Fees and Charges Bylaw, as amended.

APPROVAL

Mayor: Original signed by Mayor Acker Date: March 26, 2024