



THE CITY OF SPRUCE GROVE

Minutes of the Youth Advisory Committee

March 7, 2024, 4 p.m.

3rd Floor - Poplar Room

315 Jespersen Ave

Members Present:

Cara Nicholls, Chair
Hannah Dunbar, Vice Chair
Cole Cochrane
Dylan Yee
Havana Sinclair
Isabella Quitanilla
Jasmeet Pujji
Joaquin Tabulog
Josh Morin
Rowan Johnson
Sierra Manning
Councillor Carter

Members Absent:

Councillor Oldham

Also in Attendance:

Deborah Comfort, Director of Recreation and Culture
Jeanine Merkus, Recreation and Culture Program and Event Supervisor
Jodi Fulford, Economic Development Specialist - Commercial
Karey Steil, Administrative Liaison

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Karie Nothof, Legislative Advisor
Nicole Hitchens, Recording Secretary

1. CALL TO ORDER

Vice Chair Hannah Dunbar called the meeting to order at 4:01 p.m.

1.1 Icebreaker Activity

Karey Steil, Administrative Liaison, led the Icebreaker Activity.

Cara Nicholls joined the meeting at 4:06 p.m. and assumed the Chair.

Sierra Manning joined the meeting at 4:09 p.m.

2. AGENDA

Resolution: YAC-011-24

Moved by: Dylan Yee

THAT the agenda be adopted as presented.

Unanimously Carried

3. MINUTES

3.1 Minutes - February 1, 2024 Youth Advisory Committee Meeting

Resolution: YAC-012-24

Moved by: Hannah Dunbar

THAT the February 1, 2024 Youth Advisory Committee meeting minutes be approved as presented.

Unanimously Carried

4. DELEGATIONS

4.1 Recreation and Culture - Department Review; Events and Programming

Deb Comfort, Director of Recreation and Culture, and Jeanine Merkus, Recreation and Culture Program and Event Supervisor, provided an overview of

the Recreation and Culture department and shared community events and opportunities for Youth taking place in the City in 2024.

Joaquin Tabulog joined the meeting at 4:13 p.m.

Chair Cara Nicholls thanked Deb Comfort and Jeanine Merkus for the presentation.

Chair Cara Nicholls called a recess at 4:48 p.m.

Chair Cara Nicholls reconvened the meeting at 4:54 p.m.

5. ADMINISTRATIVE UPDATES

5.1 Youth Advisory Committee - Reference Letters

Karey Steil, Administrative Liaison, provided YAC members an overview of the process for requesting reference letters.

Chair Cara Nicholls thanked Karey Steil for the information.

5.2 The Power of Youth Conference

Karey Steil, Administrative Liaison, reminded YAC members that the registration deadline is April 11, 2024 to attend the Power of YOUth Conference.

Chair Cara Nicholls thanked Karey Steil for the information.

5.3 Rotary Youth Leadership Experience

Karey Steil, Administrative Liaison, provided YAC members with details on the Rotary Youth Leadership Experience (RYLE) scheduled on May 2 - 5, 2024.

Chair Cara Nicholls thanked Karey Steil for the information.

6. BUSINESS ITEMS

6.1 2024 Youth Advisory Committee - Meeting Schedule Amendment

Chair Cara Nicholls presented the 2024 Youth Advisory Committee Meeting schedule amendment.

Resolution: YAC-013-24

Moved by: Dylan Yee

THAT the 2024 Youth Advisory Committee Meeting Schedule be amended as presented.

Unanimously Carried

6.2 2024 Youth Advisory Committee Draft Work Plan

Karey Steil, Administrative Liaison, presented the 2024 Youth Advisory Committee Draft Work Plan.

Chair Cara Nicholls thanked Karey Steil for the presentation.

Resolution: YAC-014-24

Moved by: Josh Morin

THAT the 2024 Youth Advisory Committee Work Plan be approved as presented.

Unanimously Carried

Resolution: YAC-015-24

Moved by: Havana Sinclair

THAT Youth Advisory Committee members present the 2024 Youth Advisory Committee Work Plan at the Governance and Priorities Committee Meeting on March 18, 2024.

Unanimously Carried

6.3 2024 Spruce Up Spruce Grove

Karey Steil, Administrative Liaison, presented on the 2024 Spruce Up Spruce Grove initiatives that are taking place in April and May 2024.

Chair Cara Nicholls thanked Karey Steil for the presentation.

Resolution: YAC-016-24

Moved by: Rowan Johnson

THAT the Youth Advisory Committee participate in the Spruce Up Spruce Grove community initiative.

Unanimously Carried

6.4 Spruce Grove City Centre Business Association Grand Opening Market

Karey Steil, Administrative Liaison, and Jodi Fulford, Economic Development Specialist - Commercial, presented on the Spruce Grove City Centre Business Association Market Grand Opening.

Chair Cara Nicholls thanked Karey Steil and Jodi Fulford for the presentation.

Resolution: YAC-017-24

Moved by: Hannah Dunbar

THAT the Youth Advisory Committee create a Teen Zone at the June 1, 2024 Spruce Grove City Centre Market.

Unanimously Carried

Chair Cara Nicholls called a recess at 5:28 p.m.

Chair Cara Nicholls reconvened the meeting at 5:30 p.m.

6.5 2024 Youth Led Event Planning

Karey Steil, Administrative Liaison, presented on the 2024 Youth Led Event Planning.

Chair Cara Nicholls thanked Karey Steil for the presentation.

Resolution: YAC-018-24

Moved by: Cole Cochrane

THAT working groups be created to support any Youth Advisory Committee events or initiatives.

Unanimously Carried

Resolution: YAC-019-24

Moved by: Havana Sinclair

THAT the Youth Advisory Committee go into Closed Session at 5:36 p.m. under the following sections of the *Freedom of Information and Protection of Privacy Act*: Section 24; Advice from Officials.

Unanimously Carried

Item 6.5 Youth Advisory Committee - Working Groups

Section 24; Advice from Officials

The following persons were also in Closed Session to provide information or administrative support for item 6.5 Youth Advisory Committee - Working Groups:

Karey Steil, Jodi Fulford, Karie Nothof, and Nicole Hitchens.

Resolution: YAC-020-24

Moved by: Dylan Yee

THAT the Youth Advisory Committee come out of Closed Session at 5:53 p.m.

Unanimously Carried

7. INFORMATION ITEMS

7.1 Councillor Carter - Councillor Update

Councillor Carter provided a Councillor update on the March 15, 2024 State of the Region address, transit changes that were approved at the February 26, 2024 Regular Council meeting, and answered questions of YAC members.

8. CLOSED SESSION

There was no Closed Session on the agenda.

9. BUSINESS ARISING FROM CLOSED SESSION

There was no Business Arising from Closed Session.

10. **ADJOURNMENT**

Resolution: YAC-021-24

Moved by: Dylan Yee

THAT the Youth Advisory Committee adjourn at 5:59 p.m.

Unanimously Carried

Cara Nicholls, Chair

Nicole Hitchens, Recording Secretary

Date Signed

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