



INFORMATION REQUEST

REQUESTED BY: Councillor Stevenson

TOPIC: City Hall Renovations on the 2nd floor

DATE OF REQUEST: November 7, 2023

DATE OF RESPONSE: November 8, 2023

QUESTION:

Councilor Stevenson inquired about the reduction in office space by adding more people to the second floor. How many positions can be accommodated for with this renovation?

Response

The renovation will change the layout of the entire second floor, there will be changes in the number and size of existing meeting rooms in an addition to the changes to workstations and offices. Currently there are 46 places for staff to work and that number will increase to 62 after renovations are completed.

The corporation has developed standards for permanent workstations in our facilities. These standards were developed after reviewing similar organizations in the area. Our permanent workstations on the 2nd floor will be 64 square feet in footprint for a single worker, higher ranking employees in supervisor positions will have an even larger footprint. The City of Edmonton is the same at 64, the government of Alberta is at 72, the government of Canada (including RCMP) is at 32 square feet per employee in permanent office space.

This project is required to accommodate future growth in staff, unlike adding FTE's, accommodations growth must occur in large increments such as this large project so space is available when new personnel are brought into the organization.

Background

Second floor renovations is a budget item in the 2024 - 2026 Corporate plan.

Financial Implications/Taxation Impact

As identified in the City Hall Renovations capital profile in the 2024 - 2026 Recommended Corporate Plan on page 129.

Contact: Dean Carnduff, Director of Facilities and Fleet Management, Corporate Services