



**THE CITY OF SPRUCE GROVE**

**Minutes of the Organizational Meeting of Youth Advisory Committee**

**January 30, 2023, 4 p.m.**

**3rd Floor - Poplar Room**

**315 Jespersen Ave**

Members Present: Addysen Pura  
Cara Danielle Nicholls, Chair  
Dylan Yee  
Emily Smart  
Havana Sinclair  
Jasmeet Pujji  
Joaquin Tabulog  
Rowan Johnson, Vice Chair  
Sierra Manning  
Councillor Carter  
Councillor Oldham

Members Absent: Callie Chandler

Also in Attendance: Justin Draper, Intergovernmental Affairs Advisor  
Jennifer Maskoske, Deputy City Clerk  
Jacci Hager, Recording Secretary  
Karie Nothof, Legislative Advisor

**1. CALL TO ORDER**

Justin Draper called the meeting to order at 3:57 p.m. and acknowledged that Youth Advisory Committee meets on the traditional land of Treaty 6 territory.

Jennifer Maskoske provided an explanation of Call to Order.

**1.1 Introductions and Ice Breakers - Youth Advisory Committee**

Justin Draper commenced the ice breaker activity.

Councillor Carter and Councillor Oldham made introductions.

Youth Advisory Committee Members made introductions.

Justin Draper gave an explanation of the Municipal Survey questionnaire.

**2. AGENDA**

Jennifer Maskoske provided an explanation of adopting the agenda.

**2.1 Adoption of the Agenda - Let's Get Started - Youth Advisory Committee**

**Resolution:** YAC-001-23

**Moved by:** Cara Nicholls

THAT the agenda be adopted as presented.

**Unanimously Carried**

Justin Draper called a recess at 4:22 p.m.

Justin Draper reconvened the meeting at 4:33 p.m.

**3. BUSINESS ITEMS**

Justin Draper provided an explanation of Business Items.

**3.1 Committee Code of Conduct Bylaw Review - Playing In The Sandbox Can Be Fun For Everyone - Youth Advisory Committee**

Jennifer Maskoske provided a review of the Committee Code of Conduct Bylaw, and the Youth Advisory Committee Members signed the Committee Code of Conduct Declaration.

Addysen Pura left the meeting at 4:54 p.m.

3.2 Meeting Procedure 101 - What Are We Doing - Youth Advisory Committee

Jennifer Maskoske provided a presentation on Meeting Procedure 101.

3.3 2023 Youth Advisory Committee Meeting Schedule - Youth Advisory Committee

Justin Draper provided an overview of the 2023 Youth Advisory Committee Meeting Schedule.

**Moved by:** Havana Sinclair

THAT the 2023 Youth Advisory Committee Meeting Schedule be approved as presented.

**Resolution:** YAC-002-23

**Moved by:** Emily Smart

THAT the 2023 Youth Advisory Committee Meeting Schedule approval be postponed until the February 6, 2023 Youth Advisory Committee meeting.

**Unanimously Carried**

3.4 2023 Nomination and Election of Chair and Vice Chair - Who Gets To Lead - Youth Advisory Committee

Karie Nothof provided an explanation of the 2023 Nomination and Election of Chair and Vice-Chair.

Administration called for nominations for the position of Chair.

Havana Sinclair self nominated for Chair.

Administration called for additional nominations for the position of Chair for a second time.

Dylan Yee self nominated for Chair.

Administration called for additional nominations for the position of Chair for a third and final time.

Cara Nicholls self nominated for Chair.

Each candidate shared a brief overview of why they would like to be the Chair.

Administration opened a secret ballot vote.

Administration declared that Cara Nicholls be elected as Chair of the Youth Advisory Committee by majority vote.

Chair Cara Nicholls assumed the Chair of the Youth Advisory Committee.

Chair Cara Nicholls called for nominations for the position of Vice Chair.

Havana Sinclair self nominated for Vice Chair.

Chair Cara Nicholls called for additional nominations for the position of Vice Chair for a second time.

Rowan Johnson self nominated for Vice Chair.

Chair Cara Nicholls called for additional nominations for the position of Vice Chair for a third and final time.

Dylan Yee self nominated for Vice Chair.

Each candidate shared a brief overview of why they would like to be the Vice Chair.

Administration opened a secret ballot vote.

Chair Cara Nicholls declared that Rowan Johnson be elected as Vice Chair of the Youth Advisory Committee by majority vote.

#### **4. ADJOURNMENT**

##### **4.1 Adjournment - Let's Wrap It Up - Youth Advisory Committee**

**Resolution:** YAC-003-23

**Moved by:** Havana Sinclair

THAT the Youth Advisory Committee Organizational Meeting adjourn at 6 p.m.

**Unanimously Carried**

APPROVED - February 6, 2023

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Cara Nicholls Chair

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Jacci Hager, Recording Secretary

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Date Signed