

# Block Party Application Form

An application form must be completed when a group of residents wish to host a block party. The Block Party Application Form is coordinated through Spruce Grove Family and Community Support Services (FCSS) and is approved on an individual basis considering such factors as location, anticipated number of attendees and date requested. You will be notified within one week regarding the status of your application.

## Contact Information

Organizer(s) Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

## Block Party Details

Event Location: \_\_\_\_\_ Neighbourhood: \_\_\_\_\_  
Date of Block Party: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_  
Anticipated Attendees: \_\_\_\_\_

## Block Party Barricades

A limited number of barricades are available on a first come, first serve basis for block parties held on a public street or alley, in order to help section off the party space. Would like to request barricades for your event? Yes: \_\_\_\_\_ No: \_\_\_\_\_

## Terms and Conditions

1. Block used must be occupied predominantly by owner/resident.
2. Emergency access must be permitted and available at all times during the event (ie. Fire, ambulance or police).
3. The applicant is responsible for cleaning up the area to the condition it was prior to the function.
4. No unauthorized fires or fireworks are permitted.
5. Alcohol is not permitted on city roads or public property.
6. Applicant must adhere to the Noise Control Bylaw and ensure that noise levels do not disturb residents not included in the event.
7. The applicant agrees to hold harmless the City of Spruce Grove, its agents, officials, directors, employees, volunteers, contractors, servants or representatives from all injury and damage to any person(s) and property which is caused by any activity, conditions or events arising out of the Block Party (as stated on this application).
8. Special consideration by the City of Spruce Grove must be given to block party events that include the use of bounce houses, jolly jumps, slides, livestock (petting zoo, pony rides, etc.) on public property. Please contact the City Clerk's Office at 780-962-7634 ext. 151 for more details.

I have read and agree to abide by the terms and conditions listed above.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

Application forms must be completed by a homeowner on the block specified on this form. Please submit in the following ways:

- Online: [www.sprucegrove.org/blockparty](http://www.sprucegrove.org/blockparty)
- In person at 105-505 Queen Street
- Fax – 780-960-5228

*Your personal information is being collected under the authority of Section 33 (c) of the FOIP Act, and will be used to aid in the administration of the City of Spruce Grove Block Party Program. It will be treated in accordance with the privacy provisions of Part 2 of the FOIP Act. Should you have any questions about the collection, use and disclosure of personal information, please contact the FOIP Coordinator at 780-962-7634 ext. 154.*

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## City of Spruce Grove Internal Use Only

Date Received: \_\_\_\_\_ Signature of Authorized City Employee: \_\_\_\_\_

Submitted for Approval

Approval Received

Organizer Contacted:

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

FOR MORE INFORMATION CONTACT:

City of Spruce Grove | Family & Community Services (FCSS)  
Block Party Initiative

[blockparty@sprucegrove.org](mailto:blockparty@sprucegrove.org)

780-962-7618